



Clinton-Massie Local Schools

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www.cmfalcons.org

HIGH SCHOOL PRE-ARRANGED ABSENCE NOTICE

(college visits, vacation, out of town, etc...)

Section I: The student must take this form to all of their teachers for a signature and current grade. If a current grade average is below a "C" he/she will be advised that such absence is not recommended.

Students are responsible for obtaining assignments and projects from teachers and having them ready to be turned in upon returning to school. Previously assigned projects that fall due while away may be required to be submitted prior to the intended absence. It is the student's sole responsibility for securing missed assignments.

Student's Name: _____ Grade: _____

Date/s of intended absence: _____

Reason for absence: _____

Parent/Guardian printed name and signature:

Signatures from each teacher to be missed required.

Teacher _____ Current Grade _____

Per. 1 _____ / _____

Per. 2 _____ / _____

Per. 3 _____ / _____

Per. 4 _____ / _____

Teacher _____ Current Grade _____

Per. 5 _____ / _____

Per. 6 _____ / _____

Per. 7 _____ / _____

Section II: Please print the driver's name if the student is traveling with someone other than a parent/guardian:

I hereby authorize my child to travel with the above named person. Parent/Guardian Signature:

_____ Phone number: _____

This form is used for an upcoming absence - excused or unexcused. See the student handbook for more details.
An administrator will be in contact *if needed*. Thank you!